

**Fairfield Township
Regular Board Meeting – Township Fire Station
September 8, 2025**

Supervisor Chris McCallister called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance.

Board members present: Supervisor Chris McCallister, Treasurer Kay Rutledge, Trustee Paul Green, Trustee Bonnie Zenk and Clerk Deb Keller. Absent: none.

Brent Shea presented a summary of the audit conducted by Shea & Associates for the 2025-2025 fiscal year.

A motion was made by McCallister to approve the minutes from the August 11th regular meeting, second by Zenk. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

A motion was made by McCallister to approve the invoices as listed, second by Rutledge. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

A motion was made by McCallister to approve the Treasurer's report, second by Green. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

Fire Report – Chief McCallister gave a report to the board.

Planning Commission – none

Supervisor's Report – McCallister reported that a new meter was installed between Madison Township and Fairfield and went into service today. He also reported on Yankee Road and Brown Street. Also gave a brief update on some zoning statuses.

Audience Participation – question on when a review would be done of the township's ordinances

Old Business

New Business

Resolution for Partial Termination of a Farmland Rights Agreement – Double D Farms – McCallister read through the resolution. McCallister offered, Keller supported. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Rutledge-yes. Resolution passed 5-0.

Land Split – FA0-204-2280-00 – 2261 W Yankee Rd – McCallister moved to approve the land split of 2 acres, support by Rutledge. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

Fairfield & Ridgeville Cemeteries – Quick Claim Deeds – McCallister moved to proceed with accepting a Quick Claim for Fairfield Cemetery instead of a quiet title, support by Rutledge. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried. McCallister moved to proceed with accepting a Quick Claim for Ridgeville Cemetery instead of a quiet title, second by Rutledge. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

Cemetery Software – McCallister moved to go with EverArk Software, second by Zenk. Roll call vote: Green-yes, Rutledge-yes, McCallister-yes, Keller-yes, Zenk-yes. Motion carried.

Zenk moved to adjourned at 7:54.

Respectfully submitted,
Debra Keller, Clerk