

**Fairfield Township  
Regular Board Meeting – Township Fire Hall  
September 11, 2023**

Supervisor Chris McCallister lead the Pledge of Allegiance followed by a brief moment of silence in remembrance of 9-11 and called the meeting to order at 7:04 pm.

Board members present: Supervisor Chris McCallister, Treasurer Dawn Comar, Trustee Paul Green, Trustee Bonnie Zenk and Clerk Deb Keller.

A motion was made by McCallister to approve the minutes from the August 14 regular board meeting second by Green. Motion carried. McCallister moved to approve the minutes from the August 28 special meeting with second by Zenk. Motion carried.

A motion to approve the bills as listed was made by McCallister, second by Comar. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

The following amendments were given by Keller: General Fund: 101265-923 PO Box Rental \$2.00, Fire Fund: 206-336-733 Tank Rental \$29.76. McCallister moved to approve the amendments, second by Zenk. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

A motion was made by McCallister to approve the Treasurers report, second by Keller. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

**Fire Report** – Captain McCallister gave the board an update.

McCallister made a motion to amend the agenda to add Fire Scene Lighting, second by Comar. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

**Planning Commission** – none

**Supervisor's Report** – McCallister reported on the special meeting that was held on September 28 and that the township will be hosting the 9-day early voting here in the township. He also reported on communication with the Road Commission and gave an update of zoning violations.

**Audience Participation** – yards have been mowed but still see junk and a question on if Sand Creek Hwy was missed for lines.

**Old Business**

Solar Ordinance – tabled

Ridgeville Cemetery - tabled

Fire Department – Growth Fund – tabled

Cemetery Signage – tabled

Fire Department Policies – additional info needed - tabled

Fire Station Upgrades – McCallister met with David Hillard and electrician. Will have some drawings next month. Will be getting with a contractor to get formal plans drawn up.

Fire Department – Uniforms – tabled

Drain Commission – Wastewater System condition assessment – will have Jason come out in November to give insight on the assessment so it can be budgeted for next fiscal year.

Fire Department – donation of EMT supplies to Crossroads Community Church – Keller made a motion approve items on donated listed supplies, second by Comar. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion approved.

## **New Business**

Fire Grant Awarded – McCallister updated the board that he was just notified that the township was awarded \$10,000 grant to be used for PPE and TIC. McCallister moved to approve the purchase of \$10,000 in PPE using the State Fire Grant dollars, second by Comar. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

Water Service Ordinance Review – McCallister handed out current ordinance and asked the board to be ready to discuss at our October meeting.

Sewer Ordinance Review – McCallister handed out current ordinance and asked the board to be ready to discuss at our October meeting.

Resolution 2023-08 Resolution to Increase Fee for Planning Commission Special Land Use Hearing – McCallister read through resolution and it was determined that the new fee will be \$650. Resolution was offered by McCallister, support by Keller. Roll call vote: Zenk-yes, McCallister-yes, Keller-yes, Green-yes, Comar-yes. Resolution passed 5-0.

Resolution 2023-09 Resolution to Increase Fee for Zoning Board of Appeals (ZBA) Hearing – McCallister read through resolution and after discussion it was determined that the new fee will be \$350. Resolution was offered by McCallister, support by Comar. Roll call vote: Green-yes, Keller-yes, Comar-yes, Zenk-yes, McCallister-yes. Resolution passed 5-0.

Fire Scene Lighting – Comar moved to purchase two Portable Streamlight Scene Lights EXT-120V AC/12V DC – yellow for ~~\$40,000~~ \$1,385 in PPE using the State Fire Grant dollars, second by Green. Roll call vote: Zenk-yes, Keller-yes, McCallister-yes, Comar-yes, Green-yes. Motion carried.

McCallister moved to adjourn. Meeting adjourned at 8:22 pm.

Respectfully submitted,  
Debra Keller, Clerk