

**Fairfield Township
Regular Board Meeting – Township Fire Hall
March 14, 2022**

The meeting was called to order at 7:00 pm by Supervisor Chris McCallister followed by the Pledge of Allegiance.

Board members present: Supervisor Chris McCallister, Treasurer Dawn Comar, Trustee Bonnie Zenk, Trustee Paul Green & and Clerk Deb Keller.

Alexander Keiswetter, co-owner of The Woods introduced himself and gave a brief summary of his background and his company.

Brian Rubel from Tetra Tech, presented how the testing was performed and a summary of the findings from the 2022 water reliability study that was conducted.

McCallister made a motion to amend the agenda to add Offer for \$55,000 for Unit 3, second by Keller. Motion passed.

A motion was made by McCallister to approve the minutes from the February 14 regular Board meeting, second by Zenk. Roll call vote: Zenk – yes, Keller – yes, Green - yes, Comar – yes, McCallister – yes. Motion carried.

A motion to approve the bills as listed was made by McCallister, second by Comar. Roll call vote: Zenk – yes, Green – yes, Comar – yes, McCallister – yes, Keller – yes. Motion carried.

Clerk Keller listed the following amendments: General Fund: 101-171-701 Supervisor Salaries \$0.04, 101-215-701 Clerk Salaries \$0.04, 101-215-803 Insurance-Liability \$333.00, 101-253-701 Treasurer Salaries \$0.04, 101-253-705 Treasurer Medicare \$8.35, 101-253-706 Treasurer Social Security \$64.58, 101-257-Assessor Postage \$425.76, 101-257-825 Tax Notices \$893.12, 101-265-921 Building & Grounds Sewer Usage \$88.00, 101-410-702 Building Inspector \$4.80, 101-410-704 Mechanical-Plumbing Inspector \$50.00. Fire Fund: 206-336-734 Equipment \$80.68, 206-336-856 Internet \$9.40, 206-336-930 Repair & Maintenance \$1,568.87. Water Fund: 591-484-813 Bulk Water Mowing \$260.00, 591-484-932 Water Testing \$6,837.68. McCallister made a motion use account 206-336-854 Radio Maintenance, for \$1,658.95 for the amendments, second by Comar. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Comar gave the Treasurer's report. McCallister moved to approve, second by Keller. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Report – Fire report was given by Chief Wilson.

Planning Commission – none

Supervisor's Report – McCallister reported on Road Commission meeting, County ARPA funds, Water items, correspondence and other meetings that he attended. All correspondence will be on file at the Township Office.

Audience Participation – Concern with placement of speed signs in the Weston area and adding deer crossing signs. Question/comment on water meters.

Old Business

Solar Ordinance – tabled

USDA Loan – Paid Assessments – McCallister made a motion to pay \$10,393.25 additional on the loan to payoff assessments that were paid off, second by Comar. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

ARPA Ideas – tabled

Electronic payments – McCallister moved to proceed with Premier Bank Elevon Credit Card Processing at no cost to the township, second by Keller, Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Sound System Upgrade – waiting for additional bids

Fire Station Repair Approaches – waiting for bids

New Business

2022-2023 Budget – McCallister read Resolution 2022-02 - 2022-2023 Budget Resolution. McCallister, supported by Green to approve budget resolution. Roll call vote: Keller – yes, Comar – yes, Zenk – yes, Green – yes, McCallister – yes. Resolution adopted.

Utility Clerk Salary - McCallister read Resolution 2022-01 – Resolution to Increase Utility Clerk Salary. McCallister, supported by Zenk to approve the salary increase resolution. Roll call vote: McCallister – yes, Zenk – yes, Green – yes, Keller – yes, Comar – yes. Resolution adopted.

Ridgeville Cemetery – Township was contacted by the Ridgeville Cemetery Association that they have depleted their funds and want to turn over the cemetery to the township. McCallister is working with Juby and has reached out to Conway Linger in regards to mowing. Tabled until next month.

Water Rate Study – McCallister moved to proceed with the water rate study through Michigan Rural Water Association as part of our dues, second by Comar. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Department Appointment – McCallister moved to appoint Rob Willnow to the Fire Department. Second by Comar. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Department Purchase of Tires for Engine 2 – McCallister moved to purchase tires from Horst at State bid pricing of \$3,538.74, second by Zenk. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Department Sale of Tires from Engine 2 – McCallister moved to sell the tires from Engine 2 by sealed bid, second by Comar. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Department Membership Drive – Members will be setting a date soon.

Fire Department Growth Fund – McCallister made a motion to move forward with a donation driven fund that would be separate from the normal funds. Second by Green. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Update Township Website – McCallister, support by Comar, moved to look into upgrading the website. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Update on Bank FDIC Guidelines – Comar will be researching plans, rates, charges for next month.

Appointments: McCallister, support by Zenk, moved to appoint the following: Assessor – Christopher Renius; Attorney – Jeff Juby; Auditor – Shea Accounting; Building Inspector – Kevin Arquette; Construction Board of Appeals – Robert Kreighbaum, Doug Gillen, Neil Griffith; Electrical Inspector – Bill Patteuw; Mechanical/Plumbing Inspector – Don Olszewski; Liquor Inspectors – Art Hare, Roger Herriman; Sexton – James Willett; Cemetery – Burial Open/Closer - Jake Holland; Utility Clerk – Anita Craig; Utility Maintenance – Ralph Butts; Zoning Officer – Ben Oram; ZBA – Karen Lambka, Justin Hildreth, Paul Green; Banks – Huntington, Premier, Lenco. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Fire Department Offer for Unit 3 – McCallister moved to accept the offer of \$55,000 for the sale of Unit 3, second by Green. Roll call vote: Zenk – yes, Green - yes, Comar – yes, McCallister – yes, Keller - yes. Motion carried.

Meeting adjourned at 9:33 pm.

Respectfully submitted,
Debra Keller, Clerk