

**Fairfield Township  
Regular Board Meeting – Township Fire Hall (outside)  
March 8, 2021**

The meeting was called to order at 7:00 pm by Supervisor Chris McCallister with a welcome to all in attendance, a moment of silence followed by the Pledge of Allegiance.

Board members present: Supervisor Chris McCallister, Treasurer Dawn Comar, Trustee Paul Green, Trustee Bonnie Zenk and Clerk Deb Keller.

A motion was made by Zenk to approve the minutes from the Budget Hearing on February 8 seconded by Comar. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

A motion was made by Keller to approve the minutes from the Regular meeting on February 8 seconded by Zenk. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion passed.

A motion to approve the minutes from the Special Meeting held via Zoom on February 13 was made by Comar with a second by Green. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

A motion to approve the bills as listed was made by Green, second from Comar. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion passed.

A motion to accept amendments as given was made by Zenk, second by Green. Amendments: General Fund: Assessor - 101-202-705 Medicare \$2.90, 101-202-706 Social Security \$12.40; Clerk - 101-215-701 Salaries \$ .04, 101-215-730 Computer/Software/Support \$202.32, Insurance-Liability \$333.00; Board of Review - 101-247-900 Printing & Publishing \$290.90; Treasurer - 101-253-701 Salaries \$ .03; Buildings & Grounds - 101-265-921 Sewer Usage \$76.00; Planning Commission – Mechanical Inspector 101-410-704 \$150.00; Redevelopment – Demolition 101-690-956 Contingency \$14.65; Fire Fund: Fire Department – Internet 206-336-856 \$12.78; Sewer Fund: Sewer – 301-537-701 -Utility Clerk \$ .04, Sewer Fund: 301-537-809 Sewer – Professional Services \$3,637.05. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

McCallister moved to approve **the Treasurer's report**, second by Keller. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

**Fire Report** –McCallister read Captain Winters' report. The department responded to 12 calls in February.  
**Planning Commission** – Planning Commission will have a zoom meeting on Wednesday for a Special Use Hearing at 8000 S Adrian Hwy.

**Supervisor's Report** – McCallister reported on several correspondence items. They will be filed at the Township Office.

**Audience Participation** – Suzanne Francoeur brought up several items including bids for equipment and repairs, grants available from County, payroll. Mary Ostrander – 12 calls, how many did they respond to? Mr. Cool questioned how many calls, Chris Porter questioned truck records, cot at Riga, pack were 15 years old. Tom Ayers inquired on the status of Fire Department and Ambulance. Deb Bacon stated calls the prior week and who was taking calls and also the cost. Oard stated that during his years as Chief he always had two lists, a need and a want. He stated he was never turned down on an expenditure that was a need.

## **Old Business**

Solar Ordinance – being reviewed by PC

State Owned Property – Weston – emailed but have not hear back

Water Requirements – EGLE – Tabled

Water Meters – training for installation of meters complete, continuing for Anita

Interlocal/Designated Assessor – tabled

Fire Station Roof – tabled

Fire Storage Building Cistern – tabled

Water Tower Storage Building Roof – tabled

## **New Business**

Approved 2021-2022 Budget – Keller made a motion to approve the budget as stated, second by Green. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

Fire Department Resignations – McCallister read the resignation letters that were received by the Township Board. Four were dated February 8, two dated February 11 and one dated February 13.

Insurance Claim – McCallister explained that there was a fire on Engine 3 on January 14 on the return to the Fire Station from a call. EMC has paid the Township \$13,569.12. R&R Truck will be making the repairs. EMC will pay \$50/day for a rental while the truck is being repaired. Estimated time will be 2-3 weeks. Comar made a motion to get a rental with the Township paying above what the Insurance Company will pay. Second by Keller. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

Fire Truck Maintenance – McCallister explained that R & R Reports from inspections at the end of November were found on the Wednesday night after the resignations. McCallister read through what needed to be repaired on Engine 1 (current lead engine). Comar made a motion to spend up to \$2,000 on repairs, second by Keller. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion passed. McCallister made a motion to table work on Engine 2, second by Keller. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried. Comar made a motion to table work on Engine 3, second by McCallister. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion passed. McCallister stated that they will be looking at the Tanker and getting a status. The Township's main concern is the safety of the Fire Department personnel and the Community.

Ambulance Licensure – McCallister reported that the Township's Ambulance license is up for renewal at the end of the month. Paperwork has been worked on. He also stated one of the Fire personnel that resigned has reported the Township to the State.

Firefighter/EMT Application – McCallister moved to approve the new Application, second by Comar. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

Management Agreement – McCallister reported that a Fire Department cannot run without a Chief to perform some duties. Madison has provided the Township with a Interlocal Agreement for Fire Chief/Administration and

Management Services, thus fulfilling the necessary requirements. This is on a month-by-month basis and would be in effect until the Township has a stable department. The agreement will be \$1,250/month. A motion was made by Comar, second by Green. Roll call vote: Comar – yes, Keller – yes, Green-yes, Zenk-yes, McCallister - yes. Motion carried.

Appointments – McCallister moved to appoint Renius & Renius as Township’s Assessor, second by Green. Motion carried. McCallister made a motion to appoint Shea Accounting as the Township’s Auditor, second by Comar. Motion passed. McCallister moved to appoint Kevin Arquette as Township’s Building Inspector, second by Zenk. Motion carried. McCallister made a motion to appoint Bill Patteuw as the Township’s Electrical Inspector, second by Keller. Motion passed. McCallister moved to appoint Don Olszewski as Township’s Plumbing and Mechanical Inspector, second by Comar. Motion carried. McCallister made a motion to appoint Art Hare and Roger (Gaylord) Herriman as the Township’s Liquor Inspectors, second by Zenk. Motion passed. McCallister made a motion to appoint Anita Craig as the Township’s Utility Clerk, second by Comar. Motion passed. McCallister made a motion to appoint Ralph Butts as the Township’s Utility Maintenance, second by Zenk. Motion carried. McCallister made a motion to appoint Terry Opal-Burns as the Township’s Utility Reader, second by Keller. Motion passed. McCallister made a motion to appoint Ben Oram as the Township’s Zoning Officer, second by Keller. Motion carried. McCallister made a motion to appoint Karen Lambka, Paul Green and Justin Hildreth to the Zoning Board of Appeals, second by Green. Motion carried. McCallister made a motion to use the following banking institutions: Lenco, Huntington, Premier. Second by Zenk. Motion carried.

Road Projects – McCallister moved to table deciding on Road Projects until a discussion can take place with the Road Commission. Second by Comar. Motion carried.

McCallister opened the meeting again for questions and comments by the audience. Tom Ayers stated that he thought maybe a letter should be sent out stating what is going on instead of residents hearing only what is out on social media.

Comar made a motion to adjourn, second by Zenk. Meeting was adjourned at 8:59 pm.

Respectfully submitted,  
Deb Keller, Clerk