

**Fairfield Township
Regular Board Meeting – Held via Zoom
February 8, 2021**

The meeting was called to order at 7:00 pm by Supervisor Chris McCallister with a moment of followed by the Pledge of Allegiance.

Please note: Due to restrictions in Michigan in response to COVID-19 and temporarily changing the Open Meetings Act to allow public bodies to conduct their meetings electronically, the meeting was held via a Zoom.

By roll call: Board members present: Treasurer Dawn Comar - Y, Clerk Deb Keller – Y, Trustee Paul Green – Y, Trustee Bonnie Zenk - Y, and Supervisor Chris McCallister – Y.

The Budget Hearing was started at 7:05 to discuss the 2021-2022 Proposed Budget for Fairfield Township.

A motion was made by Zenk to approve the minutes from the regular January 11 regular meeting with a second by Green. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

A motion was made by Green, second by Keller to approve the minutes from the Special Board meeting held on February 1, 2021. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion passed.

A motion to approve the bills as listed was made by Comar, second from Green. Roll call vote: Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion passed.

A motion to accept amendments as given was made by Zenk, second by Comar. Amendments: General Fund: 101-215-730 Clerk – Computer/Software/Support \$260.50, 101-265-728 Building and Grounds - Postage \$9.70, 101-265-728 Building and Grounds – Printing & Publishing \$90.25, 101-265-921 Building and Grounds – Sewer Usage \$4.00, 101-410-702 Planning Commission – Building Inspector \$1,036.00, 101-410-702 Planning Commission – Electrical Inspector \$1,005.60, Sewer Fund: 301-537-809 Sewer – Professional Services \$3,637.51. Roll call vote: Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

McCallister introduced the Township’s new Treasurer Dawn Comar. Comar reported on permits issued for the month. McCallister moved to approve, second by Zenk. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

Fire Report –Fire Chief Cupp gave the department’s monthly report. 2021 YTD calls: 21.

Planning Commission – Planning Commission is working with resident looking at putting up a Building and selling feed/seed/farm supplies.

Supervisor’s Report – McCallister reported Annual Road Commission that was rescheduled has been postponed again. No in person indoor meetings are allowed in the state until March 29.

Audience Participation – none

Old Business

Solar Ordinance – being reviewed by PC

State Owned Property – Weston – emailed but have not hear back

Water Requirements – EGLE – Tabled

Water Meters – Rollie has trained Ralph with the meter installation. He is still working on installing the software. Cupp will be working with Ralph creating exposure with the Fire Department.

Budget Workshop – Rescheduled for January 26 & 27 beginning at 6:00 pm via teleconference.

Interlocal/Designated Assessor – tabled

Fire Department – McCallister read the SOG 3.1.1.6 Apparatus Response Sequence. McCallister moved to approve, second by Green. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

McCallister read the SOG 1.1.5 Rules and Regulations. McCallister moved to approve, second by Comar. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

McCallister read the SOG 1.1.7 Social Media. McCallister moved to approve with corrections, second by Zenk. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion passed.

McCallister read the SOG 1.1.3 Job Descriptions. McCallister moved to approve, second by Keller. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

McCallister read the SOG 1.1.2 At-Will Employment. McCallister moved to approve, second by Zenk. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

McCallister read the SOG 1.1.6 Discipline Process. McCallister moved to approve, second by Comar. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Motion carried.

Fire Station Roof – will be getting quotes

Fire Storage Building Cistern – McCallister & Green will be working on this project

Water Tower Storage Building Roof – will start working on getting quotes

New Business

Resolution 2021-01 – Establish Guidelines for Poverty Exemptions – McCallister read through the resolution and explained the purpose. Roll call vote: Comar – Y, Keller – Y, Green – Y, Zenk – Y, McCallister – Y. Resolution passed 5-0.

Audience Participation – none

Comar made a motion to adjourn, second by Zenk. Meeting was adjourned at 8:18 pm.

Respectfully submitted,
Deb Keller, Clerk